

# Great & Little Kimble cum Marsh Parish Council

You are hereby summoned to a Meeting of Great & Little Kimble cum Marsh Parish Council

To: Cllrs J Austin, D Williams, D Burton, A Jones, J Good, J Cripps, H Alison

on Wednesday 12th January 2022 at 7.30pm at the Kimble Stewart Hall

*Members of the Public are welcome to attend*

## AGENDA

**1. Welcome and Apologies**

*To receive and accept any apologies for absence*

**2. Declaration of interest in any item on this agenda by a member**

**3. Minutes:** *To agree and sign the minutes of the Parish Council meeting held on 8<sup>th</sup> December 2021*

**4. To approve payments for January 2021 (note: additional invoices may be received prior to the meeting)**

Tracey Martin	December 2021 Salary	£369.53
HM Revenue & Customs	PAYE	£88.80
Tracey Martin	Expenses (Zoom, GiffGaff, Ionos)	£26.38
	<b>Total</b>	<b>£484.71</b>

**5. Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan:** *To review and confirm the responses made to Buckinghamshire Council by the planning committee. Please see attached listing for further details, note due to deadlines applications received prior to the meeting may also be considered.*

**6. To consider and set precept for 2022/2023**

**7. Kimble Stewart Hall: Report - Cllr Delia Burton**

**8. Community Board Report – Cllr James Cripps**

**9. Marsh Kerbing/Pinch Point Project update –Cllrs Good and Williams**

**10. HM The Queen Platinum Anniversary 2022 – discuss ideas**

**11. To approve a Scheme of Delegation**

**12. To review photo competition entries and decide upon winners**

**13. To note Quarter 3 Accounts**

**14. Correspondence, reports and Issues (for information only)**

- a. *Clerks Report*
- b. *Reports/Issues from Councillors*
- c. *Correspondence Received*

**15. To receive items for inclusion on the agenda for the next meeting to be held on 9<sup>th</sup> February 2022**

*T Martin*

Tracey Martin  
Clerk to the Council

6<sup>th</sup> January 2022

# Minutes of Meeting of Great and Little Kimble cum Marsh Parish Council held on Wednesday 8<sup>th</sup> December 2021 at Kimble Stewart Hall at 7.30pm

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**Attendance:** Cllr David Williams, Cllr Delia Burton, Cllr James Good, Cllr Harvey Alison and Tracey Martin (Clerk)

- 1) **Welcome and Apologies:** Cllr Williams stood in as Chairman in the absence of Cllr Austin and welcomed all to the meeting.  
Apologies were received and accepted from. Cllr John Austin (Chairman), Cllr James Cripps and Cllr Alun Jones. Hayfield had been due to attend the meeting but had been stood down due to the current Covid situation and an online meeting with the planning committee will be arranged in December to which members of the public will be able to attend.

- 2) **Declaration of interest in any item on this agenda by a member:** There were none declared

3) **Minutes**

To agree and sign the minutes of the Parish Council meeting held on 10<sup>th</sup> November 2021  
The minutes were unanimously agreed and signed

4) **To approve payments for November 2021**

Tracey Martin	November 2021 Salary	£390.53
TBS Hygiene	Bin Emptying October 21	£90.00
HMRC	Tax	£67.80
Tracey Martin	Expenses - GiffGaff & IONOS	£11.99
Starboard Systems Ltd	Scribe Accounts Software	£462.00
Richard Billyard	Grass in villages October	£947.00
Richard Billyard	Grass in church October	£150.00
RBL Poppy Appeal	Donation	£150.00
TBS Hygiene	Bin Emptying November 21	£60.00
	<b>Total</b>	<b>£2,329.32</b>

Payments were noted and approved

5) **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan**

No new applications had been received.

Cllr Good asked the Clerk to request from Hayfield updated plans ahead of the online meeting with the Planning Committee.

**Action: Clerk**

Change of Status:

21/06356/FUL: Cobbers Upper Icknield Way Cadesden: Permission with Planning Obligation

21/07868/FUL: Magnolia House Risborough Road Little Kimble: Application Permitted

21/08029/TPO: Great Kimble House Risborough Road Great Kimble: Application Permitted

APP/K0425/W/21/3277070 - 21/05264/FUL: The Dairy Grove Lane Gt Kimble: Appeal Allowed. The application for an award of costs is refused

6) **Kimble Stewart Hall: Report - Cllr Delia Burton**

Cllr Burton had not attended the last meeting of Kimble Stewart Hall so no report.

7) **Community Board Report – Cllr James Cripps**

Cllr Cripps had circulated an email prior to the meeting. This is work in progress and will be carried forward to the next meeting.

8) **Marsh Kerbing/Pinch Point Project update – Cllrs Good and Williams**

Cllr Williams reported that he and Cllr Cripps had had met with TfB to go through the Community Board application. It has been agreed that it will be a phased approach with the first phase being white lines which will then be monitored for effectiveness. Other Phase 2 and Phase 3 options which were discussed were Strategic Kerbing, better signage on existing posts, and ultimately a formal Narrow Passing scheme.

Cllr Burton stated that she had shared with Cllr Cripps details of new playground equipment costing around £12K for the equipment and installation. An application will be submitted to the Community Boards for funding.

**9) New website Update**

Cllr Alison reported the website is now up and running. There are some outstanding technical issues which support are currently working on but on the whole, we are pleased with it. If any Councillor have any amendments or additions, please send them through to the Clerk and Cllr Alison. Photos are still required.

**10) To review draft budget for 2022 / 2023**

The Parish Magazine donation was discussed and Councillors favoured the grant method over reimbursing costs. Clerk to liaise with magazine producer to find out costs to produce. Cllr Williams stated that he would like to see an annual colour bumper magazine being produced, perhaps to coincide with the Annual Parish Meeting and to attract a different group of annual advertisers. A vote was taken and all Councillors present were in favour of approving the budget and the 2022/2023 Budget was approved.

**11) HM The Queen Platinum Anniversary 2022 – ideas and budget discussion**

Discussions were had on how the funds would be allocated i.e. whether groups / organisations would approach the Parish Council for a grant or whether the Parish Council would pay invoices directly, no final decision was made but it was agreed that Cllr Burton would put together a list of costings and then the Parish Council would agree how to proceed.

**Action: Cllr Burton**

Cllr Burton informed Councillors that online it stated that no insurance was required for the event if it is only residents and neighbours attending.

Cllr Burton suggested that a Portaloo is ordered now due to high demand. The cost is £200 + VAT and no deposit is required. It was agreed to proceed with the order.

Clerk to obtain road closure permit.

**Action: Clerk**

**12) To discuss and approve village Gate Bulb Planting**

Cllr Burton had received an initial idea from the contractor which was to use tyres as the planters. Councillors discussed and decided that they would prefer simple wooden raised beds which will be planted through the year. Cllr Burton to obtain quote and the trial planter will be located at the entrance from Longwick.

Councillors asked if the missing village entrance signs had been reported. The Clerk had contacted TfB and reported the missing sign in Askett. TfB had been out to check and the sign was in place. Councillors to email the Clerk with locations of any missing signs.

**Action: All Councillors**

**13) To discuss and if thought fit approve costings for speed surveys**

Councillors discussed the locations and agreed to proceed with the three locations originally discussed at a cost of c£800 + VAT per location for a full survey. These would serve as a basic data benchmark for all future traffic, calming and speed limit reviews.

Cllr Williams and Cllr Good to confirm exact locations via email to the Clerk. **Action: Cllr Williams / Cllr Good**

**14) To consider, and if thought fit, approval for costings for a request for a stock proof self-closing pedestrian gate to safety improve general access to a footpath**

Cllr Williams had been approached by a resident regarding footpath 31/1 and the installation of a kissing gate to improve access to the footpath. Discussions were had on whether a steel or wood option would be preferable and Councillors agreed to wooden as it is in keeping with the surroundings. The estimated cost would be around £1K although likely to be less. If site appropriate a disabled stock-proof self-closing option would be considered. All Councillors were in agreement to proceed. Clerk to arrange for Rights of Way to inspect the site and if approval is granted then arrange for the installation. **Action: Clerk**

**15) To discuss and agree how to publicise Buckinghamshire's Local Plan Survey**

Discussions were had and it was agreed to publicise on the Parish Council website. **Action: Clerk**

**16) To consider appointment of Internal Auditor**

Two quotes had been received and circulated ahead of the meeting. Discussions were had and it was agreed to appoint Jane Olds at a cost of £230.

**17) Correspondence, reports and Issues (for information only):** Nothing to report

**18) To receive items for inclusion on the agenda for the next meeting to be held on the 12<sup>th</sup> January 2022.**

As indicated above in the minutes. Any additional items to be emailed to the Clerk.

Meeting closed at 8.30pm

#### **4: PAYMENTS TO BE APPROVED**

Tracey Martin	December 2021 Salary	£369.53
HM Revenue & Customs	PAYE	£88.80
Tracey Martin	Expenses (Zoom, GiffGaff, Ionos)	£26.38
	<b>Total</b>	<b>£484.71</b>

#### **6: TO CONSIDER AND SET PRECEPT FOR 2022/2023**

As per the budget agreed in December the Parish Council agreed to keep the precept at £42k

Precept	£42,000.00
Or	
Band D Tax (Estimated)	£0.00

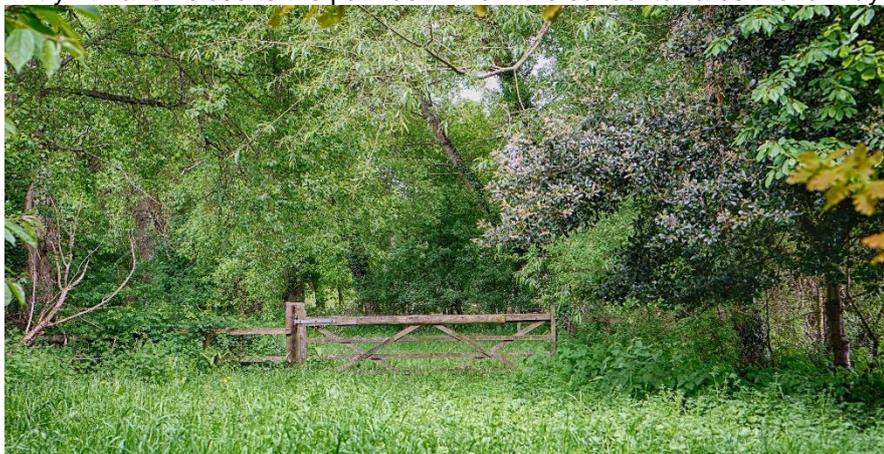
Table - Summary of Results		Do not enter data below		
Year	2021-22	2022-23	Difference	
Precept	£42,000.00	£42,000.00	£0.00	
Income	£42,000.00	£42,000.00	£0.00	
Tax Base	496.48	496.48	0.00	
Band D Tax (Estimated)	£84.60	£84.60	0.00%	

**Photo Competition Entries: 1. 1st Prize: £200, 2nd Prize: £100 and 3rd Prize: £50**

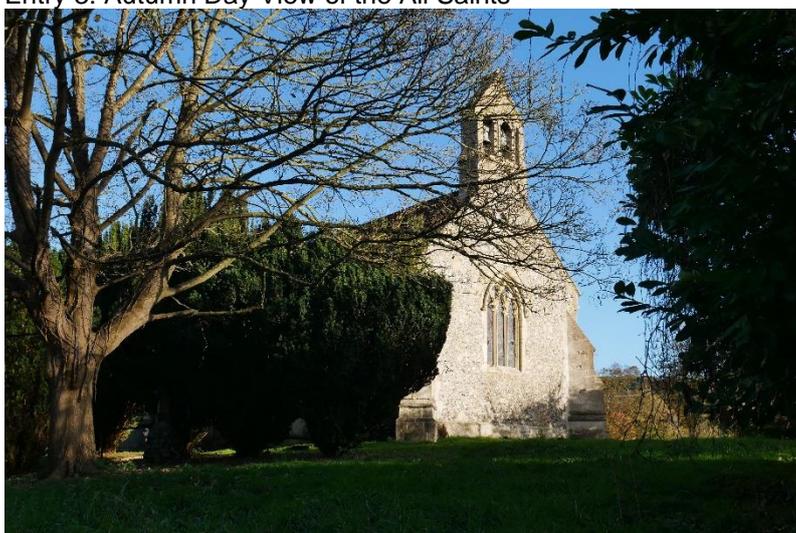
Entry 1: taken Summer 2021



Entry 2: Taken close to the path down from the school towards the railway near the dried out pond



Entry 3: Autumn Day View of the All Saints



Entry 4: Christmas day 2020 sunset behind the Red Deer on the hill



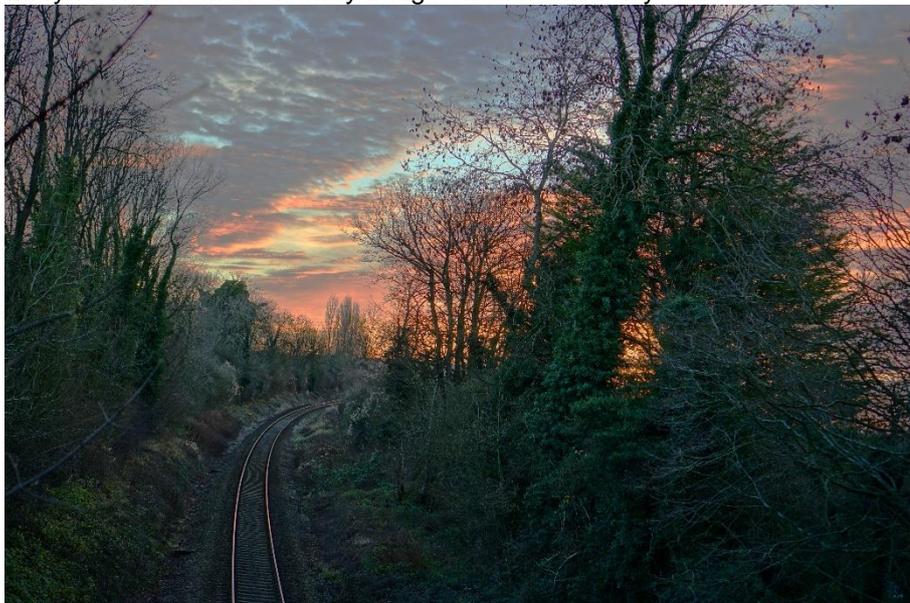
Entry 5: St Nicholas church in spring time



Entry 6: Taken close to pulpit



Entry 7: View from the railway bridge on Christmas day



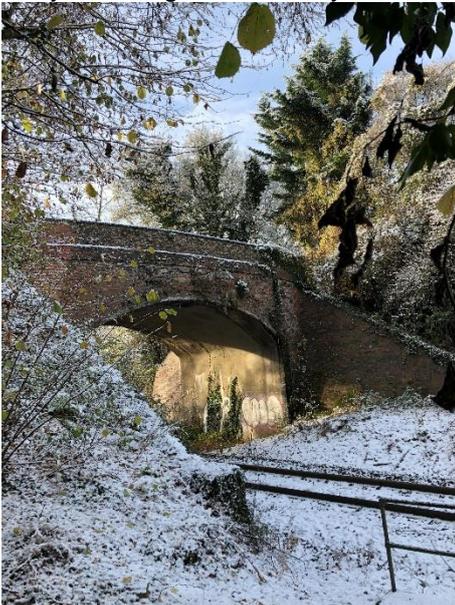
Entry 8: War memorial on Remembrance Sunday 2018



Entry 9: Alpacas in Great Kimble field



Entry 10: Bridge over railway in Great Kimble



Entry 11: Sheep in field in Great Kimble on walk to Askett



Entry 12: Train viewed from bridge in Great Kimble



Entry 13 St Nicholas Church. Stain glass windows, floor of the church and the architecture



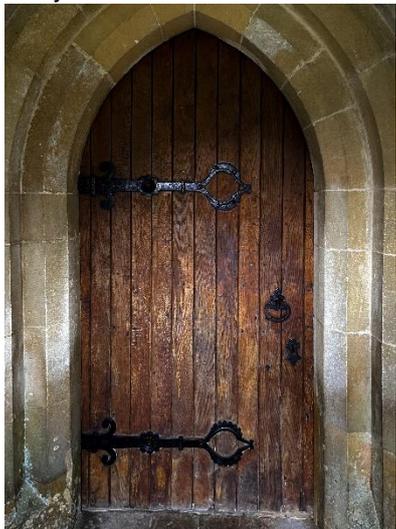
Entry 14: St Nicholas Church. Stain glass windows, floor of the church and the architecture



Entry 15: St Nicholas Church. Stain glass windows, floor of the church and the architecture



Entry 16: St Nicholas Church. Stain glass windows, floor of the church and the architecture



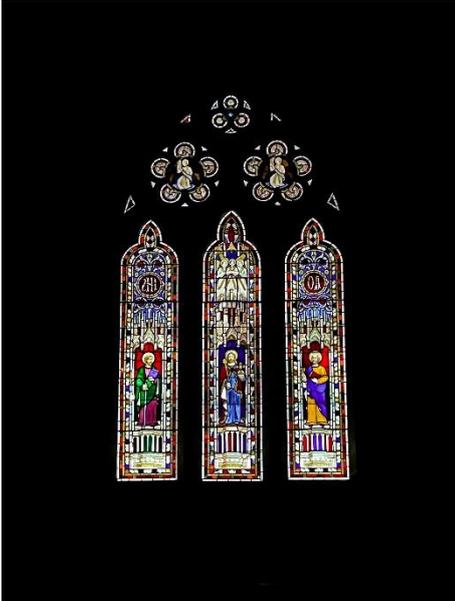
Entry 17: St Nicholas Church. Stain glass windows, floor of the church and the architecture



Entry 18: St Nicholas Church. Stain glass windows, floor of the church and the architecture



Entry 19: St Nicholas Church. Stain glass windows, floor of the church and the architecture



Entry 20: Paddock of Dawn Cottage, Bridget Street



Entry 21: the path from Grove lane to the railway crossing



Entry 22: Walking from Bridge Street to the Station



Entry 23: Sheep painted with a rainbow during lockdown, in field between Gt Kimble and Askett



Entry 24: View of Kimble and beyond from the hills...up the track towards Rifle Range, but on the left hand side



Entry 25: Sika deer in our back garden



Entry 26: Alpaka en route from Kimble to Askett.



Entry 27: top of beacon hill on a foggy day



Entry 28: Kimble Hill Sunset 1



Entry 29: Kimble Hill Sunrise 1



Entry 30: Kimble Hill an outline of the hill



Entry 31: Kimble Hill A view of the moon over the hill in the evening. (An Evening View).



Entry 32: Kimble Hill a Sunrise 2



Entry 33:



Entry 34:



Entry 35:



Entry 36:



Entry 37:



**TO NOTE QUARTER 3 ACCOUNTS**

6 January 2022 (2

**Great & Little Kimble cum Marsh Parish Council**

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 31/12/2021</b>		
	Cash in Hand 01/04/2021		69,658.23
	<b>ADD</b> Receipts 01/04/2021 - 31/12/2021		50,868.82
			120,527.05
	<b>SUBTRACT</b> Payments 01/04/2021 - 31/12/2021		35,128.02
<b>A</b>	<b>Cash in Hand 31/12/2021</b> (per Cash Book)		<b>85,399.03</b>
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2021	0.00	
	Deposit Account 31/12/2021	15,059.56	
	Current Account 31/12/2021	70,339.47	
			<b>85,399.03</b>
	Less unrepresented payments		
			85,399.03
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>85,399.03</b>
	<b>A = B Checks out OK</b>		